

BOARD OF SUPERVISORS
Yolo County, California

To: Co. Counsel

Fin. Svcs.

CONSENT CALENDAR

Excerpt of Minute Order No. 24-112 Item No. 26, of the Board of Supervisors' meeting of December 3, 2024.

MOTION: Barajas. SECOND: Villegas. AYES: Vixie Sandy, Provenza, Barajas, Villegas, Frerichs.

26.

Adopt resolution amending the Yolo County Conflict of Interest Code to update designated positions for filing Statements of Economic Interests. (No general fund impact) (Pogledich/Welton)

Approved **Resolution No. 24-165** on Consent.



County of Yolo

www.yolocounty.org

To: The Chair and Members of the Board of Supervisors

Board of Supervisors

Meeting Date: 12/03/2024
Brief Title: Update Conflict of Interest Filing List
From: Philip J. Pogledich, County Counsel
Staff Contact: Hope P. Welton, Senior Deputy County Counsel, x8223
Supervisorial District Impact: Countywide

Subject

Adopt resolution amending the Yolo County Conflict of Interest Code to update designated positions for filing Statements of Economic Interests. (No general fund impact) (Pogledich/Welton)

Recommended Action

Adopt resolution amending the Yolo County Conflict of Interest Code to update designated positions for filing Statements of Economic Interests.

Strategic Plan Goal(s)



Operational Excellence

Operational Excellence

Reason for Recommended Action/Background

The Political Reform Act requires that the County periodically review and update its Conflict of Interest Code and make revisions based on changed circumstances. Numerous positions have been created, amended or deleted since the date of the last revision in January 2020. The attached Resolution will make the necessary updates to address these changes. Departments were asked if there were any positions that had been added, amended, deleted or had modified responsibilities, including the need for any changes to the identified disclosure categories. This revision will provide an accurate list of designated positions for the County Clerk to use in giving notice to persons in those designated positions required to file Statements of Economic Interests under the County's Conflict of Interest Code.

Collaborations (including Board advisory groups and external partner agencies)

Yolo County Assessor/Clerk-Recorder/Elections, Yolo County Department of Human Resources

Fiscal Information

No Fiscal Impact

Fiscal Impact of this Expenditure

| | |
|---|-----|
| Total cost of recommended action | \$0 |
| Amount budgeted for expenditure | \$0 |
| Additional expenditure authority needed | \$0 |
| On-going commitment (annual cost) | |

Source of Funds for this Expenditure

| | |
|--------------|-----|
| General Fund | \$0 |
|--------------|-----|

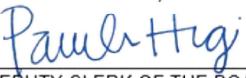
Consent-General Government 26.
County Counsel

Attachments

Att. A. Conflict of Interest Code Resolution

| Form Review | | |
|---------------------------------|----------------|---------------------------------|
| Inbox | Reviewed By | Date |
| Hope Welton | Hope Welton | 11/22/2024 01:36 PM |
| Phil Pogledich | Phil Pogledich | 11/24/2024 07:05 AM |
| Berenice Espitia | Julie Dachtler | 11/25/2024 04:21 PM |
| Yen Nguyen | Yen Nguyen | 11/25/2024 04:45 PM |
| Form Started By: Hope Welton | | Started On: 10/23/2024 05:13 PM |
| Final Approval Date: 11/25/2024 | | |

December 3, 2024


BY Paul Hug
DEPUTY CLERK OF THE BOARD**RESOLUTION NO. 24-165****RESOLUTION OF THE YOLO COUNTY BOARD OF SUPERVISORS
AMENDING THE YOLO COUNTY CONFLICT OF INTEREST CODE**

WHEREAS, the Political Reform Act, Government Code §§81000 et seq., requires that conforming amendments be made to conflict of interest codes adopted and promulgated pursuant to its provisions; and

WHEREAS, the Fair Political Practices Commission has adopted a regulation, 2 California Administrative Code §18730, which contains the terms of a model conflict of interest code that can be incorporated by reference, and which the Fair Political Practices Commission periodically amends to conform to amendments to the Political Reform Act; and

WHEREAS, this Board of Supervisors has heretofore adopted Resolution Nos. 83-28, 83-209, 84-162, 87-96, 92-27, 95-56, 00-129, 00-176, 02-33, 03-30, 08-192, 09-196, 10-166, 12-141, 13-139, 14-116, 15-141, 16-41, 17-04, 17-145, 18-158 and 20-09 incorporating the Fair Political Practices Commission's model conflict of interest code with modifications and additions as stated in those Resolutions; and

WHEREAS, the County of Yolo is required to review the Code as amended on a periodic basis as required by the Fair Political Practices Act; and

WHEREAS, this Board now desires to restate the provisions of the County's Conflict of Interest Code, particularly to make changes necessitated by changed circumstances such as the creation or abolition of positions and reassignments of duties.

NOW THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Yolo as follows:

1. The County of Yolo adopts and incorporates by reference the provisions of Section 18730 of Title 2 of the California Code of Regulations and any amendments to it that may be duly adopted by the Fair Political Practices Commission.
2. The standard conflict of interest code, together with the Appendix of Designated Position Classifications (Appendix A) and the Appendix of Disclosure Categories (Appendix B), shall constitute the Conflict of Interest Code of the County of Yolo.
3. This Resolution shall become effective on January 1, 2025. Persons holding designated positions who are brought under the coverage of the Conflict of Interest Code of the County of Yolo shall file an annual statement of economic interests with the Yolo County Clerk on or before April 1, 2025, in accordance with the disclosure categories adopted by this Resolution.
4. Every holder of an office within the County of Yolo who is required to file a statement of economic interest by Government Code §87200 shall file an original with the County Clerk, who shall make and retain a copy and forward the original to the Fair Political Practices Commission, which shall be the filing officer for those positions.
5. Every candidate for an office within the County of Yolo who is required to file a statement of economic interest by Government Code §87200 shall file an original with the Elections Department, who shall make and retain a copy and forward the original to the Fair Political Practices Commission, which shall be the filing officer for those candidates.
6. All previously adopted resolutions establishing a conflict of interest code for the County of Yolo are hereby rescinded.

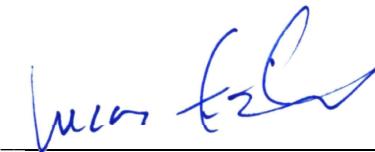
PASSED AND ADOPTED by the Board of Supervisors of the County of Yolo, State of California, this 3rd day of December, 2024, by the following vote:

AYES: Vixie Sandy, Provenza, Barajas, Villegas, Frerichs.

NOES: None.

ABSENT: None.

ABSTENTION: None.



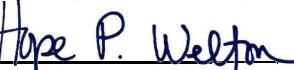
Lucas Frerichs, Chair
Board of Supervisors, County of Yolo

Attest:

Julie Dachtler, Senior Deputy Clerk
Board of Supervisors

By 
Deputy
(Seal)

Approved as to Form.
Philip J. Pogledich, County Counsel

By 
Hope P. Welton, Senior Deputy

Designated Positions

| POSITION TITLE | DEPT | DISCLOSURE CATEGORY |
|--|------|---------------------|
| ASSESSOR/CLERK-RECORDER/ELECTIONS | | |
| ACE Deputy of Technology & Finance | ACE | 1 |
| Administrative Serv Analyst | ACE | 1 |
| Appraiser I, II, III | ACE | 4 |
| Assessor/Clerk-Recorder Supervisor | ACE | 4 |
| Assessor/Clerk-Recorder/Registrar of Voters | ACE | 1 |
| Auditor-Appraiser I, II, III | ACE | 4 |
| Chief Deputy Assessor | ACE | 1 |
| Clerk-Recorder/Assessor Program Manager | ACE | 1 |
| Deputy Assessor | ACE | 1 |
| Deputy Clerk-Recorder/Elections | ACE | 1 |
| Principal Appraiser | ACE | 4 |
| Principal Auditor-Appraiser | ACE | 4 |
| Senior Appraiser | ACE | 4 |
| Accounting Technician | ACE | 2 |
| Senior Administrative Serv Analyst | ACE | 1 |
| AGRICULTURE | | |
| Agriculture Commissioner & Sealer of Weights | AGRI | 1 |
| Chief Deputy Agriculture Commissioner | AGRI | 1 |
| Deputy Agriculture Commissioner & Sealer of Weight | AGRI | 1 |
| DEPARTMENT OF FINANCIAL SERVICES | | |
| Accountant I, II, III | DFS | 2 |
| Accounting Manager | DFS | 1 |
| Assistant Chief Financial Officer | DFS | 1 |
| Audit Manager | DFS | 1 |
| Auditor I, II, III | DFS | 2 |
| Chief Budget Official | DFS | 1 |
| Financial Services Analyst I, II | DFS | 2 |
| Property Tax Supervisor | DFS | 2 |
| Revenue Supervisor | DFS | 2 |
| Senior Financial Services Analyst | DFS | 2 |
| Accounting Manager - CPA | DFS | 1 |

| POSITION TITLE | DEPT | DISCLOSURE CATEGORY |
|--|--------|---------------------|
| Deputy Chief Financial Officer | DFS | 1 |
| BOARD OF SUPERVISORS | | |
| Assistant Supervisor's Deputy | BOS | 1 |
| Supervisor's Deputy | BOS | 1 |
| COUNTY ADMINISTRATOR | | |
| Assistant County Administrator | CAO | 1 |
| Deputy County Administrator | CAO | 1 |
| Public Information Officer | CAO | 1 |
| Director of Strategic Operations | CAO | 1 |
| Business Service Manager | CAO | 1 |
| County Administrative Office Administrative Services Manager | CAO | 1 |
| Diversity Equity and Inclusion Manager | CAO | 1 |
| Associate Management Analyst | CAO | 1 |
| Senior Management Analyst | CAO | 1 |
| Management Analyst | CAO | 1 |
| Principal Management Analyst | CAO | 1 |
| Chief of Office of Emergency Services | CAO-ES | 1 |
| Emergency Services Planner | CAO-ES | 1 |
| Emergency Prep Program Coordinator | CAO-ES | 1 |
| COUNTY COUNSEL | | |
| Assistant County Counsel | CC | 1 |
| Chief Assistant County Counsel | CC | 1 |
| Deputy County Counsel I/II/III | CC | 1 |
| Senior Deputy County Counsel | CC | 1 |
| CHILD SUPPORT SERVICES | | |
| Assistant Director of Child Support Services | CSS | 1 |
| Business Services Manager | CSS | 1 |
| Business Services Supervisor | CSS | 1 |
| Child Support Attorney I -V | CSS | 2 |
| Director of Child Support Services | CSS | 1 |
| Child Support Program Manager | CSS | 1 |

| POSITION TITLE | DEPT | DISCLOSURE CATEGORY |
|--|------|---------------------|
| DISTRICT ATTORNEY | | |
| Assistant Chief Deputy District Attorney | DA | 1 |
| Assistant Chief District Attorney Investigator | DA | 1 |
| Chief Deputy District Attorney | DA | 1 |
| Chief District Attorney Investigator | DA | 1 |
| Chief Fiscal Admin Officer | DA | 1 |
| Children's Advocacy Center Director | DA | 1 |
| DA Chief of Innovation & Transparency | DA | 1 |
| Deputy District Attorney I - V | DA | 1 |
| GENERAL SERVICES DEPARTMENT | | |
| Director of General Services | GSD | 1 |
| Deputy Director of General Services | GSD | 1 |
| Associate Procurement Contact Services Specialist | GSD | 2 |
| Manager of Procurement | GSD | 1 |
| Procurement and Contact Services Officer | GSD | 2 |
| Projects Division Manager | GSD | 3 |
| INNOVATION & TECHNOLOGY SERVICES | | |
| Chief Technology Officer | ITS | 2 |
| Information Technology Manager | ITS | 2 |
| Geographic Information Systems Manager | ITS | 2 |
| Information Technology Manager - County Info Sec Officer | ITS | 2 |
| Enterprise Resource Planning Manager | ITS | 2 |
| HEALTH & HUMAN SERVICES | | |
| ADMIN & FISCAL | | |
| Accountant I, II, III | HHSA | 2 |
| Assistant Director HHSA | HHSA | 1 |
| Deputy Branch Director, HHSA | HHSA | 1 |
| Director of HHSA | HHSA | 1 |
| Fiscal Administrative Officer | HHSA | 1 |
| Senior Admin Services Analyst | HHSA | 1 |
| Facilities Superintendent | HHSA | 3 |
| Chief Fiscal Administrative Officer | HHSA | 1 |

| POSITION TITLE | DEPT | DISCLOSURE CATEGORY |
|---|------|---------------------|
| HHSA – ADULT & AGING | | |
| Administrative Services Analyst | HHSA | 1 |
| Branch Director HHSA – Adult & Aging | HHSA | 1 |
| Clinical Psychologist | HHSA | 1 |
| Conservatorship Officer | HHSA | 6 |
| Deputy Branch Director HHSA | HHSA | 1 |
| HHSA Clinical Manager | HHSA | 3 |
| HHSA Manager I,II | HHSA | 3 |
| Psychiatrist – Medical Director/Board Certified | HHSA | 6 |
| Senior Admin Services Analyst | HHSA | 1 |
| Social Worker Supervisor I, II | HHSA | 1 |
| Supervising Clinician | HHSA | 1 |
| Assistant Director of HHSA | HHSA | 1 |
| Behavioral Health Compliance Officer | HHSA | 6 |
| Guardian Technician | HHSA | 6 |
| Social Worker Practitioner | HHSA | 6 |
| | | |
| HHSA – COMMUNITY HEALTH | | |
| Branch Director HHSA– Community Health | HHSA | 1 |
| Director Public Health Nursing | HHSA | 1 |
| Emergency Medical Services Administrator | HHSA | 1 |
| Emergency Medical Services Program Coordinator | HHSA | 2 |
| Emergency Preparedness Program Coordinator | HHSA | 1 |
| Health Department Program Manager | HHSA | 3 |
| Health Officer | HHSA | 1 |
| HHSA Manager I, II | HHSA | 3 |
| HHSA Program Coordinator | HHSA | 3 |
| Senior Admin Services Analyst | HHSA | 1 |
| Supervising Public Health Nurse | HHSA | 1 |
| | | |
| HHSA – SERVICE CENTERS | | |
| Administrative Services Analyst | HHSA | 1 |
| Branch Director HHSA – Service Centers | HHSA | 3 |
| Deputy Branch Director HHSA – Service Centers | HHSA | 3 |
| Employment & Social Services Division Manager | HHSA | 3 |
| Employment Services Specialist I, II,III | HHSA | 1 |
| Employment Social Services Program Supervisor | HHSA | 3 |

| POSITION TITLE | DEPT | DISCLOSURE CATEGORY |
|--|------|---------------------|
| HHSA Manager II | HHSA | 3 |
| Intensive Case Manager I, II | HHSA | 3 |
| Senior Admin Services Analyst | HHSA | 1 |
| Welfare Fraud Investigator I, II | HHSA | 1 |
| HHSA – CHILD, YOUTH & FAMILY | | |
| Branch Director HHSA – Child, Youth & Family | HHSA | 1 |
| Child Welfare Services Manager | HHSA | 3 |
| Health Department Program Manager | HHSA | 3 |
| Physician | HHSA | 1 |
| Administrative Services Analyst | HHSA | 3 |
| Associate Administrative Services Analyst | HHSA | 3 |
| Child Welfare Worker II | HHSA | 3 |
| Senior Administrative Services Analyst | HHSA | 3 |
| Social Worker Practitioner | HHSA | 6 |
| Social Worker Supervisor II | HHSA | 6 |
| HUMAN RESOURCES | | |
| Director of Human Resources | HRD | 2 |
| Risk Manager Safety Officer | HRD | 2 |
| Assistant Director of Human Resources | HRD | 2 |
| Human Resources Manager | HRD | 2 |
| COMMUNITY SERVICES | | |
| Chief Building Official | CS | 4 |
| Chief Fiscal Admin Officer | CS | 1 |
| Director – Environmental Health Division | CS | 4 |
| Director - Integrated Waste Division | CS | 5 |
| Director - Public Works Division | CS | 1 |
| Director of Community Services | CS | 1 |
| Principal Civil Engineer | CS | 1 |
| Chief Assistant Director of Comm Serv | CS | 1 |
| Environmental Health Program Coordinator | CS | 4 |
| Junior Planner | CS | 4 |
| Natural Resource Planner | CS | 4 |
| Planning Manager | CS | 1 |

| POSITION TITLE | DEPT | DISCLOSURE CATEGORY |
|---|------|---------------------|
| | | |
| | | |
| LIBRARY | | |
| Assistant County Librarian | LIB | 1 |
| County Librarian | LIB | 1 |
| Fiscal Administrative Officer | LIB | 1 |
| | | |
| | | |
| PROBATION DEPARTMENT | | |
| Chief Fiscal Administration Officer | PROB | 4 |
| Chief Probation Officer | PROB | 4 |
| Probation Division Manager | PROB | 3 |
| Superintendent of Juvenile Detention Facility | PROB | 4 |
| Supervising Legal Secretary | PROB | 1 |
| Supervising Probation Officer | PROB | 1 |
| Assistant Chief Probation Officer | PROB | 4 |
| Departmental Human Resources Coordinator | PROB | 1 |
| Fiscal Administrative Officer | PROB | 4 |
| Supervising Detention Officer | PROB | 1 |
| Manager of Operations & Strategy | PROB | 3 |
| | | |
| | | |
| PUBLIC DEFENDER | | |
| Assistant Chief Deputy Public Defender | PD | 1 |
| Chief Deputy Public Defender | PD | 1 |
| Public Defender | PD | 1 |
| | | |
| | | |
| SHERIFF | | |
| Assistant Public Administrator | SHER | 3 |
| Captain | SHER | 3 |
| Chief Deputy Coroner | SHER | 3 |
| Sheriff – Coroner- Public Administrator | SHER | 1 |
| Sheriff's Chief of Finance | SHER | 3 |
| Undersheriff Coroner | SHER | 1 |
| | | |
| | | |
| | | |
| | | |

| POSITION TITLE | DEPT | DISCLOSURE CATEGORY |
|---|--------|---------------------|
| LAFCO | | |
| LAFCO Executive Officer | LAFCO | 1 |
| Principal Management Analyst | LAFCO | 1 |
| WORKFORCE INNOVATION BOARD | | |
| Board Member | WIB | 1 |
| COMMUNITY SERVICE ACTION BOARD | | |
| Board Member | CSAB | 1 |
| CANNABIS BUSINESS TAX CITIZENS OVERSIGHT COMMITTEE | | |
| Committee Member | CBTCOC | 1 |

Appendix B – Appendix of Disclosure Categories

COUNTY OF YOLO CONFLICT OF INTEREST CODE DISCLOSURE CATEGORIES FOR DESIGNATED POSITIONS

CATEGORY 1: All sources of income or gifts, interests in real property and investments and business positions in business entities located in or doing business in Yolo County.

CATEGORY 2: Investments and business positions in business entities, and sources of income or gifts, from providers of the types of services, supplies, materials, machinery or equipment of the type utilized by Yolo County.

CATEGORY 3: Investments and business positions in business entities and sources of income or gifts from sources that provide services, supplies, materials, machinery or equipment of the type which are utilized by the employing department.

CATEGORY 4: Investments and business positions in business entities, interests in real property and sources of income or gifts from any source which are subject to the enforcement, regulatory, permit, or licensing authority of the department or subject to the hearing authority of the board or commission.

CATEGORY 5: Investments and business positions in business entities and sources of income or gifts which provide services, supplies, materials, machinery or equipment of the type utilized by the employing department or that engage in land development, construction of improvements, or the acquisition or sale of real property, including, any reportable interest in real property.

Investments and business positions in any business entity, or income or gift from any source, if the business entity or source of income or gift is a contractor or subcontractor engaged in the performance of work or services of the type utilized by the County.

CATEGORY 6: Investments and business positions in business entities and income from sources that are providers of health care services, including but not limited to pharmacies, physicians, mental health service providers, care facilities or other provider of services or supplies utilized by the employing department.

Investments and business positions in business entities and/or nonprofit corporations and income from sources which may be the recipient of patient referrals for the delivery of health care services or supplies.

Investments and business positions in business entities or nonprofit corporations and income from sources which are of the type which provide consultant services to any business entity or nonprofit corporation made reportable by this disclosure category.

CATEGORY 7: Consultants shall disclose pursuant to Category 1 subject to the following limitation: The Chief Administrative Officer of the County may determine in writing that a particular consultant, although a "designated position", is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this Section. Such written determination shall include a description of the consultant's duties and, based upon that determination, a statement of the extent of disclosure requirements. Such determination shall be a public record and shall be retained for public inspection in the same manner and location as the conflict of interest code.