

BOARD OF SUPERVISORS  
Yolo County, California

To: Co. Counsel ✓  
Fin. Svcs. ✓

CONSENT CALENDAR

Excerpt of Minute Order No. 24-112 Item No. 26, of the Board of Supervisors' meeting of December 3, 2024.

MOTION: Barajas. SECOND: Villegas. AYES: Vixie Sandy, Provenza, Barajas, Villegas, Frerichs.

26.

Adopt resolution amending the Yolo County Conflict of Interest Code to update designated positions for filing Statements of Economic Interests. (No general fund impact) (Pogledich/Welton)

Approved **Resolution No. 24-165** on Consent.



## County of Yolo

www.yolocounty.org

To: The Chair and Members of the Board of Supervisors

Consent-General Government 26.  
County Counsel

### Board of Supervisors

**Meeting Date:** 12/03/2024  
**Brief Title:** Update Conflict of Interest Filing List  
**From:** Philip J. Pogledich, County Counsel  
**Staff Contact:** Hope P. Welton, Senior Deputy County Counsel, x8223  
**Supervisory District Impact:** Countywide

### Subject

Adopt resolution amending the Yolo County Conflict of Interest Code to update designated positions for filing Statements of Economic Interests. (No general fund impact) (Pogledich/Welton)

### Recommended Action

Adopt resolution amending the Yolo County Conflict of Interest Code to update designated positions for filing Statements of Economic Interests.

### Strategic Plan Goal(s)



*Operational Excellence*

### Reason for Recommended Action/Background

The Political Reform Act requires that the County periodically review and update its Conflict of Interest Code and make revisions based on changed circumstances. Numerous positions have been created, amended or deleted since the date of the last revision in January 2020. The attached Resolution will make the necessary updates to address these changes. Departments were asked if there were any positions that had been added, amended, deleted or had modified responsibilities, including the need for any changes to the identified disclosure categories. This revision will provide an accurate list of designated positions for the County Clerk to use in giving notice to persons in those designated positions required to file Statements of Economic Interests under the County's Conflict of Interest Code.

### Collaborations (including Board advisory groups and external partner agencies)

Yolo County Assessor/Clerk-Recorder/Elections, Yolo County Department of Human Resources

### Fiscal Information

No Fiscal Impact

#### Fiscal Impact of this Expenditure

Total cost of recommended action	\$0
Amount budgeted for expenditure	\$0
Additional expenditure authority needed	\$0
On-going commitment (annual cost)	

#### Source of Funds for this Expenditure

General Fund	\$0
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Attachments

Att. A. Conflict of Interest Code Resolution

Form Review		
Inbox	Reviewed By	Date
Hope Welton	Hope Welton	11/22/2024 01:36 PM
Phil Pogledich	Phil Pogledich	11/24/2024 07:05 AM
Berenice Espitia	Julie Dachtler	11/25/2024 04:21 PM
Yen Nguyen	Yen Nguyen	11/25/2024 04:45 PM
Form Started By: Hope Welton		Started On: 10/23/2024 05:13 PM
Final Approval Date: 11/25/2024		

## RESOLUTION NO. 24-165

**RESOLUTION OF THE YOLO COUNTY BOARD OF SUPERVISORS  
AMENDING THE YOLO COUNTY CONFLICT OF INTEREST CODE**

**WHEREAS**, the Political Reform Act, Government Code §§81000 et seq., requires that conforming amendments be made to conflict of interest codes adopted and promulgated pursuant to its provisions; and

**WHEREAS**, the Fair Political Practices Commission has adopted a regulation, 2 California Administrative Code §18730, which contains the terms of a model conflict of interest code that can be incorporated by reference, and which the Fair Political Practices Commission periodically amends to conform to amendments to the Political Reform Act; and

**WHEREAS**, this Board of Supervisors has heretofore adopted Resolution Nos. 83-28, 83-209, 84-162, 87-96, 92-27, 95-56, 00-129, 00-176, 02-33, 03-30, 08-192, 09-196, 10-166, 12-141, 13-139, 14-116, 15-141, 16-41, 17-04, 17-145, 18-158 and 20-09 incorporating the Fair Political Practices Commission's model conflict of interest code with modifications and additions as stated in those Resolutions; and

**WHEREAS**, the County of Yolo is required to review the Code as amended on a periodic basis as required by the Fair Political Practices Act; and

**WHEREAS**, this Board now desires to restate the provisions of the County's Conflict of Interest Code, particularly to make changes necessitated by changed circumstances such as the creation or abolition of positions and reassignments of duties.

**NOW THEREFORE, BE IT RESOLVED** by the Board of Supervisors of the County of Yolo as follows:

1. The County of Yolo adopts and incorporates by reference the provisions of Section 18730 of Title 2 of the California Code of Regulations and any amendments to it that may be duly adopted by the Fair Political Practices Commission.
2. The standard conflict of interest code, together with the Appendix of Designated Position Classifications (Appendix A) and the Appendix of Disclosure Categories (Appendix B), shall constitute the Conflict of Interest Code of the County of Yolo.
3. This Resolution shall become effective on January 1, 2025. Persons holding designated positions who are brought under the coverage of the Conflict of Interest Code of the County of Yolo shall file an annual statement of economic interests with the Yolo County Clerk on or before April 1, 2025, in accordance with the disclosure categories adopted by this Resolution.
4. Every holder of an office within the County of Yolo who is required to file a statement of economic interest by Government Code §87200 shall file an original with the County Clerk, who shall make and retain a copy and forward the original to the Fair Political Practices Commission, which shall be the filing officer for those positions.
5. Every candidate for an office within the County of Yolo who is required to file a statement of economic interest by Government Code §87200 shall file an original with the Elections Department, who shall make and retain a copy and forward the original to the Fair Political Practices Commission, which shall be the filing officer for those candidates.
6. All previously adopted resolutions establishing a conflict of interest code for the County of Yolo are hereby rescinded.

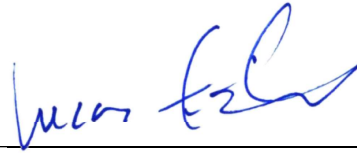
**PASSED AND ADOPTED** by the Board of Supervisors of the County of Yolo, State of California, this 3rd day of December, 2024, by the following vote:

**AYES: Vixie Sandy, Provenza, Barajas, Villegas, Frerichs.**

**NOES: None.**

**ABSENT: None.**

**ABSTENTION: None.**



\_\_\_\_\_  
Lucas Frerichs, Chair  
Board of Supervisors, County of Yolo

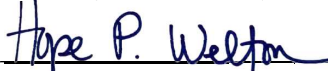
Attest:

Julie Dachtler, Senior Deputy Clerk  
Board of Supervisors

By \_\_\_\_\_  
Deputy  
(Seal)

Approved as to Form:

Philip J. Pogledich, County Counsel

By \_\_\_\_\_  
Hope P. Welton, Senior Deputy

## Designated Positions

POSITION TITLE	DEPT	DISCLOSURE CATEGORY
<b>ASSESSOR/CLERK-RECORDER/ELECTIONS</b>		
ACE Deputy of Technology & Finance	ACE	1
Administrative Serv Analyst	ACE	1
Appraiser I, II,III	ACE	4
Assessor/Clerk-Recorder Supervisor	ACE	4
Assessor/Clerk-Recorder/Registrar of Voters	ACE	1
Auditor-Appraiser I, II, III	ACE	4
Chief Deputy Assessor	ACE	1
Clerk-Recorder/Assessor Program Manager	ACE	1
Deputy Assessor	ACE	1
Deputy Clerk-Recorder/Elections	ACE	1
Principal Appraiser	ACE	4
Principal Auditor-Appraiser	ACE	4
Senior Appraiser	ACE	4
Accounting Technician	ACE	2
Senior Administrative Serv Analyst	ACE	1
<b>AGRICULTURE</b>		
Agriculture Commissioner & Sealer of Weights	AGRI	1
Chief Deputy Agriculture Commissioner	AGRI	1
Deputy Agriculture Commissioner & Sealer of Weight	AGRI	1
<b>DEPARTMENT OF FINANCIAL SERVICES</b>		
Accountant I, II,III	DFS	2
Accounting Manager	DFS	1
Assistant Chief Financial Officer	DFS	1
Audit Manager	DFS	1
Auditor I,II,III	DFS	2
Chief Budget Official	DFS	1
Financial Services Analyst I, II	DFS	2
Property Tax Supervisor	DFS	2
Revenue Supervisor	DFS	2
Senior Financial Services Analyst	DFS	2
Accounting Manager - CPA	DFS	1

POSITION TITLE	DEPT	DISCLOSURE CATEGORY
Deputy Chief Financial Officer	DFS	1
<b>BOARD OF SUPERVISORS</b>		
Assistant Supervisor's Deputy	BOS	1
Supervisor's Deputy	BOS	1
<b>COUNTY ADMINISTRATOR</b>		
Assistant County Administrator	CAO	1
Deputy County Administrator	CAO	1
Public Information Officer	CAO	1
Director of Strategic Operations	CAO	1
Business Service Manager	CAO	1
County Administrative Office Administrative Services Manager	CAO	1
Diversity Equity and Inclusion Manager	CAO	1
Associate Management Analyst	CAO	1
Senior Management Analyst	CAO	1
Management Analyst	CAO	1
Principal Management Analyst	CAO	1
Chief of Office of Emergency Services	CAO-ES	1
Emergency Services Planner	CAO-ES	1
Emergency Prep Program Coordinator	CAO-ES	1
<b>COUNTY COUNSEL</b>		
Assistant County Counsel	CC	1
Chief Assistant County Counsel	CC	1
Deputy County Counsel I/II/III	CC	1
Senior Deputy County Counsel	CC	1
<b>CHILD SUPPORT SERVICES</b>		
Assistant Director of Child Support Services	CSS	1
Business Services Manager	CSS	1
Business Services Supervisor	CSS	1
Child Support Attorney I -V	CSS	2
Director of Child Support Services	CSS	1
Child Support Program Manager	CSS	1

POSITION TITLE	DEPT	DISCLOSURE CATEGORY
<b>DISTRICT ATTORNEY</b>		
Assistant Chief Deputy District Attorney	DA	1
Assistant Chief District Attorney Investigator	DA	1
Chief Deputy District Attorney	DA	1
Chief District Attorney Investigator	DA	1
Chief Fiscal Admin Officer	DA	1
Children's Advocacy Center Director	DA	1
DA Chief of Innovation & Transparency	DA	1
Deputy District Attorney I - V	DA	1
<b>GENERAL SERVICES DEPARTMENT</b>		
Director of General Services	GSD	1
Deputy Director of General Services	GSD	1
Associate Procurement Contact Services Specialist	GSD	2
Manager of Procurement	GSD	1
Procurement and Contact Services Officer	GSD	2
Projects Division Manager	GSD	3
<b>INNOVATION &amp; TECHNOLOGY SERVICES</b>		
Chief Technology Officer	ITS	2
Information Technology Manager	ITS	2
Geographic Information Systems Manager	ITS	2
Information Technology Manager - County Info Sec Officer	ITS	2
Enterprise Resource Planning Manager	ITS	2
<b>HEALTH &amp; HUMAN SERVICES</b>		
<b>ADMIN &amp; FISCAL</b>		
Accountant I, II, III	HHSA	2
Assistant Director HHSA	HHSA	1
Deputy Branch Director, HHSA	HHSA	1
Director of HHSA	HHSA	1
Fiscal Administrative Officer	HHSA	1
Senior Admin Services Analyst	HHSA	1
Facilities Superintendent	HHSA	3
Chief Fiscal Administrative Officer	HHSA	1



POSITION TITLE	DEPT	DISCLOSURE CATEGORY
<b>HHSA – ADULT &amp; AGING</b>		
Administrative Services Analyst	HHSA	1
Branch Director HHSA – Adult & Aging	HHSA	1
Clinical Psychologist	HHSA	1
Conservatorship Officer	HHSA	6
Deputy Branch Director HHSA	HHSA	1
HHSA Clinical Manager	HHSA	3
HHSA Manager I,II	HHSA	3
Psychiatrist – Medical Director/Board Certified	HHSA	6
Senior Admin Services Analyst	HHSA	1
Social Worker Supervisor I, II	HHSA	1
Supervising Clinician	HHSA	1
Assistant Director of HHSA	HHSA	1
Behavioral Health Compliance Officer	HHSA	6
Guardian Technician	HHSA	6
Social Worker Practitioner	HHSA	6
<b>HHSA – COMMUNITY HEALTH</b>		
Branch Director HHSA– Community Health	HHSA	1
Director Public Health Nursing	HHSA	1
Emergency Medical Services Administrator	HHSA	1
Emergency Medical Services Program Coordinator	HHSA	2
Emergency Preparedness Program Coordinator	HHSA	1
Health Department Program Manager	HHSA	3
Health Officer	HHSA	1
HHSA Manager I, II	HHSA	3
HHSA Program Coordinator	HHSA	3
Senior Admin Services Analyst	HHSA	1
Supervising Public Health Nurse	HHSA	1
<b>HHSA – SERVICE CENTERS</b>		
Administrative Services Analyst	HHSA	1
Branch Director HHSA – Service Centers	HHSA	3
Deputy Branch Director HHSA – Service Centers	HHSA	3
Employment & Social Services Division Manager	HHSA	3
Employment Services Specialist I, II,III	HHSA	1
Employment Social Services Program Supervisor	HHSA	3

POSITION TITLE	DEPT	DISCLOSURE CATEGORY
HHSA Manager II	HHSA	3
Intensive Case Manager I, II	HHSA	3
Senior Admin Services Analyst	HHSA	1
Welfare Fraud Investigator I, II	HHSA	1
<b>HHSA – CHILD, YOUTH &amp; FAMILY</b>		
Branch Director HHSA – Child, Youth & Family	HHSA	1
Child Welfare Services Manager	HHSA	3
Health Department Program Manager	HHSA	3
Physician	HHSA	1
Administrative Services Analyst	HHSA	3
Associate Administrative Services Analyst	HHSA	3
Child Welfare Worker II	HHSA	3
Senior Administrative Services Analyst	HHSA	3
Social Worker Practitioner	HHSA	6
Social Worker Supervisor II	HHSA	6
<b>HUMAN RESOURCES</b>		
Director of Human Resources	HRD	2
Risk Manager Safety Officer	HRD	2
Assistant Director of Human Resources	HRD	2
Human Resources Manager	HRD	2
<b>COMMUNITY SERVICES</b>		
Chief Building Official	CS	4
Chief Fiscal Admin Officer	CS	1
Director – Environmental Health Division	CS	4
Director - Integrated Waste Division	CS	5
Director - Public Works Division	CS	1
Director of Community Services	CS	1
Principal Civil Engineer	CS	1
Chief Assistant Director of Comm Serv	CS	1
Environmental Health Program Coordinator	CS	4
Junior Planner	CS	4
Natural Resource Planner	CS	4
Planning Manager	CS	1

POSITION TITLE	DEPT	DISCLOSURE CATEGORY
<b>LIBRARY</b>		
Assistant County Librarian	LIB	1
County Librarian	LIB	1
Fiscal Administrative Officer	LIB	1
<b>PROBATION DEPARTMENT</b>		
Chief Fiscal Administration Officer	PROB	4
Chief Probation Officer	PROB	4
Probation Division Manager	PROB	3
Superintendent of Juvenile Detention Facility	PROB	4
Supervising Legal Secretary	PROB	1
Supervising Probation Officer	PROB	1
Assistant Chief Probation Officer	PROB	4
Departmental Human Resources Coordinator	PROB	1
Fiscal Administrative Officer	PROB	4
Supervising Detention Officer	PROB	1
Manager of Operations & Strategy	PROB	3
<b>PUBLIC DEFENDER</b>		
Assistant Chief Deputy Public Defender	PD	1
Chief Deputy Public Defender	PD	1
Public Defender	PD	1
<b>SHERIFF</b>		
Assistant Public Administrator	SHER	3
Captain	SHER	3
Chief Deputy Coroner	SHER	3
Sheriff – Coroner- Public Administrator	SHER	1
Sheriff's Chief of Finance	SHER	3
Undersheriff Coroner	SHER	1

POSITION TITLE	DEPT	DISCLOSURE CATEGORY
<b>LAFCO</b>		
LAFCO Executive Officer	LAFCO	1
Principal Management Analyst	LAFCO	1
<b>WORKFORCE INNOVATION BOARD</b>		
Board Member	WIB	1
<b>COMMUNITY SERVICE ACTION BOARD</b>		
Board Member	CSAB	1
<b>CANNABIS BUSINESS TAX CITIZENS OVERSIGHT COMMITTEE</b>		
Committee Member	CBTCOC	1

## **Appendix B – Appendix of Disclosure Categories**

### **COUNTY OF YOLO CONFLICT OF INTEREST CODE DISCLOSURE CATEGORIES FOR DESIGNATED POSITIONS**

CATEGORY 1: All sources of income or gifts, interests in real property and investments and business positions in business entities located in or doing business in Yolo County.

CATEGORY 2: Investments and business positions in business entities, and sources of income or gifts, from providers of the types of services, supplies, materials, machinery or equipment of the type utilized by Yolo County.

CATEGORY 3: Investments and business positions in business entities and sources of income or gifts from sources that provide services, supplies, materials, machinery or equipment of the type which are utilized by the employing department.

CATEGORY 4: Investments and business positions in business entities, interests in real property and sources of income or gifts from any source which are subject to the enforcement, regulatory, permit, or licensing authority of the department or subject to the hearing authority of the board or commission.

CATEGORY 5: Investments and business positions in business entities and sources of income or gifts which provide services, supplies, materials, machinery or equipment of the type utilized by the employing department or that engage in land development, construction of improvements, or the acquisition or sale of real property, including, any reportable interest in real property.

Investments and business positions in any business entity, or income or gift from any source, if the business entity or source of income or gift is a contractor or subcontractor engaged in the performance of work or services of the type utilized by the County.

CATEGORY 6: Investments and business positions in business entities and income from sources that are providers of health care services, including but not limited to pharmacies, physicians, mental health service providers, care facilities or other provider of services or supplies utilized by the employing department.

Investments and business positions in business entities and/or nonprofit corporations and income from sources which may be the recipient of patient referrals for the delivery of health care services or supplies.

Investments and business positions in business entities or nonprofit corporations and income from sources which are of the type which provide consultant services to any business entity or nonprofit corporation made reportable by this disclosure category.

CATEGORY 7: Consultants shall disclose pursuant to Category 1 subject to the following limitation: The Chief Administrative Officer of the County may determine in writing that a particular consultant, although a "designated position", is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this Section. Such written determination shall include a description of the consultant's duties and, based upon that determination, a statement of the extent of disclosure requirements. Such determination shall be a public record and shall be retained for public inspection in the same manner and location as the conflict of interest code.